

Your options for sustainable travel

It's our aim to be leaders in **sustainable travel choices**, saving money and reducing our environmental impact. By using this travel hierarchy, transport choices will take into account **necessity, operational requirements, wellbeing, cost and carbon**.

1. Is your journey necessary?

- **Is your meeting necessary?**
- **Does it need to be face to face?** – consider virtual such as MS Teams.
- **Who needs to attend?** Make it clear if attendance is voluntary
- **Make it effective** – choose a venue close to public transport hubs, with convenient start and end time. Can multiple topics be covered by one meeting or several meetings held in one day to reduce travel?



If travel is required then ask yourself:

2. Is public transport available and suitable?

We can be more efficient by working whilst travelling. Consider money-saving options (eg advanced tickets and split tickets).

Public transport may not be the most appropriate method when:

You need to use a vehicle for operational requirements.

There are Wellbeing issues, such as long waits for rail connections outside of normal working hours, or where public transport takes significantly more time compared to other methods.



If public transport is not available or suitable then choose a



3. Vehicle options

Group your visits where possible and drive economically. Single occupancy car use should be kept to a minimum, so car share if you can. Preferred vehicle options (based on CO2 and cost) are:

Electric vehicle

Hybrid vehicle

Enterprise Car Club vehicle

Own vehicle – should be the last resort

Options overview

